



GENERAL INFORMATION



**SEMINAR FOR SOUTH-TO-SOUTH COOPERATION FOR
DECADES OF PEOPLE WITH DISABILITIES:
AN ORIENTATION TO APCD**

**Thursday, 28 to Friday, 29 July 2005
Bangkok, Thailand**

**Asia-Pacific Development Center on Disability
Ministry of Social Development and Human Security
Thailand**

PREFACE

The Asia-Pacific Development Center on Disability (APCD), Ministry of Social Development and Human Security, located in Bangkok, Thailand, is a legacy of the Asian and Pacific Decade of Disabled Persons (1993 - 2002). Its objective is to promote the empowerment of persons with disabilities and a barrier-free society in developing countries in the Asia-Pacific region.

APCD was jointly established with the collaboration of the Government of Japan and the Government of the Kingdom of Thailand on 1 August, 2002. APCD is also working in close cooperation with the United Nations Economic and Social Commission for Asia and the Pacific (UN ESCAP), other United Nations agencies and non-governmental organizations whose work is related to persons with disabilities.

As a strategy for the Asia-Pacific regional networking and collaboration, APCD tries to establish a close relationship with government (or public-autonomous) organizations responsible for disability issues in the region. Fully respecting the UN ESCAP resolution 58/4 concerning APCD, these organizations are expected to collaborate and support in various activities of APCD, especially information sharing, trainee recruitment and follow-up in their countries.

Furthermore, APCD facilitates inter-regional cooperation between the Asia-Pacific region, the African region, the Arab region and the Latin American and Caribbean countries toward the empowerment of people with disabilities and a barrier-free society.

This time, senior officials of APCD's expected government (or public-autonomous) organizations in the Asia-Pacific region will be invited to this seminar to consolidate their understanding and support to APCD, to share their experience in the Asian and Pacific Decade of Disabled Persons (1993 - 2002), and to enhance their understanding on a new Asian and Pacific Decade of Disabled Persons (2003-2012).

ESSENTIAL FACTS

Course Title	Seminar for South-to-South Cooperation for Decades of People with Disabilities: an Orientation to APCD
Duration	Thursday, 28 to Friday, 29 July, 2005 *A two-day seminar
Deadline for Application	31 May 2005 * <i>The application forms must be submitted to the Royal Thai Embassy/Consulate in each invited country.</i>
Countries Invited & Participants	Maximum two (2) representatives respectively from the following 9 countries in the Asia-Pacific region: Cambodia, Indonesia, Kazakhstan, Pakistan, Sri Lanka, Tajikistan, Tonga, Turkmenistan, and Uzbekistan.
Language	English
Target Group	The following managerial personnel, representing a focal or/and coordinating organization for national policies/programmes on disability: a) Director-General of a concerned department or a senior official in a Ministry responsible for disability issues b) Executive Secretary for the National Coordination Council on Disability c) Other personnel equivalent to the above a) or b)
Course Objectives	1) To establish and strengthen a collaborative relationship with APCD by enhancing understanding on APCD and a new Asian and Pacific Decade of Disabled Persons (2003-2012). 2) To gain insights to develop the new Decade by sharing experiences/achievements through the past Asian and Pacific Decade of Disabled Persons (1993-2002) among invited representatives from the Asia-Pacific region and delegates from other regions (e.g., Africa, Arab, the Latin American and Caribbean countries).
Training Vnues	28 July 2005 - United Nations Conference Centre, UNESCAP Rajdamnern Nok Avenue, Bangkok 10200, Thailand TEL: 66-(0)2- 288-1498, FAX: 66-(0)2- 288-1030 29 July 2005 - Asia-Pacific Development Center on Disability (APCD) 255 Rajvithi Road, Rajthewee, Bangkok 10400, Thailand TEL: 66-(0)2-354-7505, FAX: 66-(0)2-354-7507
Accommodation	Royal Princess Hotel 269 Larn Luang Road, Pomprab, Bangkok 10100, Thailand TEL: 66-(0)2- 2813088, FAX: 66-(0)2- 2801314
Expenses & Allowances	The following expenses for each selected participant will be borne by the Asia-Pacific Development Center on Disability (APCD) : 1. Seminar expenses (e.g., lecture fee) 2. An economy class round-trip air ticket (PTA ticket) between his/her nearest airport and Bangkok *APCD will inform each participant in advance of the details of a PTA ticket. 3. Accommodation during the seminar 4. Per-diem for necessary daily expenditures (e.g., food) during the seminar 5. Medical insurance during the seminar *Any expenses spent in his/her country before/after the training should be borne by each participant.

SEMINAR PROGRAM

The following lecture/presentation/discussion will be included:

1. Introduction to the Asia-Pacific Development Center on Disability (APCD)
 - APCD's vision and mission
 - APCD's programs
 - Networking and collaboration
 - Information support
 - Human resource development
 - Expected roles of collaborating organizations

2. Introduction of UN ESCAP Biwako Millennium Framework (BMF) for Action towards an Inclusive, Barrier-free and Rights-based Society for Persons with Disabilities in Asia and the Pacific
 - A new UN ESCAP Asian and Pacific Decade of Disabled Persons (2003-2012)
 - Seven-priority areas of the BMF
 - APCD's roles expected in the BMF

3. Sharing experiences/achievements through Decades of Disabled Persons in the Asia-Pacific and African regions
 - Experiences/achievements through the previous Asian and Pacific Decade of Disabled Persons (1993-2002) by participants invited for the Seminar
 - Experiences/achievements through the African Decade of Disabled Persons by South-African delegates
 - Experiences/achievements through the Arab Decade of Disabled Persons by Arab delegates
 - Experiences/achievements by the Latin American and Caribbean Countries delegates.

For further information please contact :

Asia- Pacific Development Center on Disability (APCD)

Tel (662) 354-7505

Fax (662) 354-7507

E-mail: training@apcdproject.org

Website: <http://www.apcdproject.org>

REQUIREMENTS FOR APPLICATION

An applicant should:

1. Be a Government managerial high rank officer, who can represent a focal or/and coordinating Government Ministry for the national policies/programmes on disability such as:
 - a) Director-General of a concerned department or a senior official in a Ministry responsible for disability issues
 - b) Executive Secretary for the National Coordination Council on Disability
 - c) Other personnel equivalent to the above a) or b)
2. Have a good command of the English language
3. Be in good health in order to complete the whole seminar
4. Be nominated by the respective governments in accordance with the procedure stipulated in the following "APPLICATION PROCEDURE" section.

APPLICATION PROCEDURE

1. Each applicant needs to fill out three (3) sets of the *Fellowship Application Form*, stipulated by the Thailand International Cooperation Agency (TICA), the Government of the Kingdom of Thailand, and three (3) sets of *Appendix*, provided by APCD. Completed documents should be submitted to a **Government agency responsible for Official Development Assistance (ODA)** in your respective country.

2. Each applicant also needs to fax or mail one (1) copy of the completed ***Fellowship Application Form*** and ***its Appendix*** in advance directly to:

Director, Asia-Pacific Development Center on Disability,
255 Rajvithi Road, Rajthevi,
Bangkok 10400, THAILAND
Tel (662) 354-7505, Fax (622) 354-7507

3. Governments of invited countries, who have received three (3) completed *Fellowship Application Forms* and *Appendixes* from each applicant, should submit all of the documents by the due date to the Royal Thai Embassy or Consulate in their respective countries, who will then be responsible for forwarding those documents to TICA in Bangkok, Thailand.

The due date for submitting the application documents to the Royal Thai Embassy/Consulate is 31 May 2005.

4. After the training participants have been selected by APCD, TICA will notify the Governments of the selection results no later than 10 days before the commencement of the course. Each Government will be responsible to inform their nominated candidates about the selection results.

Notification of the selection results will be approximately by 1 July 2005.

The following organizations/positions are recommended to apply/participate in the Seminar:

No.	Country	Recommended Organizations/Positions
1.	Cambodia	<ul style="list-style-type: none"> ● Ministry of Social Affairs, Labour, Vocational Training and Youth Rehabilitation: Director-General of Department responsible for disability issues ● Disability Action Council: Executive Director
2.	Indonesia	<ul style="list-style-type: none"> ● Ministry of Social Affairs: Directorate General of Social Rehabilitation and Services ● National Coordination Body on the Promotion of Welfare of Persons with Disabilities: Chairperson
3.	Kazakhstan	<ul style="list-style-type: none"> ● Ministry of Labour and Social Protection: Director-General for a Department responsible for disability issues ● National Committee on Disability: Executive Secretary
4.	Pakistan	<ul style="list-style-type: none"> ● Ministry of Social Welfare and Special Education: Director-General of Special Education responsible for disability issues ● National Coordination Committee on Disability: Executive Secretary
5.	Sri Lanka	<ul style="list-style-type: none"> ● Ministry of Social Welfare: Director-General of Department of Social Services responsible for disability issues ● National Committee on Disability: Executive Secretary
6.	Tajikistan	<ul style="list-style-type: none"> ● Ministry of Labour and Social Welfare: Director-General of Department responsible for the Welfare of Persons with Disabilities. ● National Committee on Disability: Executive Secretary
7.	Tonga	<ul style="list-style-type: none"> ● Ministry of Health: Director-General for a Department responsible for disability issues. ● Coordinating Committee for Persons with Disabilities: Executive Secretary.
8.	Turkmenistan	<ul style="list-style-type: none"> ● Ministry of Social Security: Director General of the Department of Social Security responsible for disability issues ● National Committee on Disability: Executive-Secretary
9.	Uzbekistan	<ul style="list-style-type: none"> ● Ministry of Work and Social Protection of the Population: Director-General for a Department responsible for disability issues ● National Committee on Disability: Executive Secretary

OTHER MATTERS

A. TRAVEL DOCUMENTATION

Prior to arrival in Thailand, all participants **MUST** first obtain a **NON-IMMIGRANT VISA** from the Royal Thai Embassy or Consulate in their respective countries. If there is no Royal Thai Embassy or Consulate available, participants can apply for "THE VISA ON ARRIVAL" at the Bangkok International Airport upon their arrival.

B. AIRPORT RECEPTION AND TRANSFERAL

Upon arrival, the Asia-Pacific Development Center on Disability (APCD) will provide airport reception and transferal to the hotel for the participants.

SPECIAL ATTENTION

- Participants:
 - Are required to arrive in and depart from Thailand on the dates designated by APCD. **The originally designated flight schedule cannot be changed.**
 - Should assume responsibility for other expenses not provided for which are incurred during the trip between their home country and Thailand.
 - Shall make their own arrangements for any financial matters of a private nature that are not covered under this training course.
 - Are required to fulfill the course requirements.
 - Are requested not to bring any family members with them.
 - Are requested to confirm their flight information and date of arrival in Bangkok to APCD by e-mail (training@apcdproject.org) or fax (662- 247 2375) at least three days before the commencement of the course.
- The Royal Thai Government, the Government of Japan, Japan International Cooperation Agency (JICA) and/or the Asia-Pacific Development Center on Disability (APCD) shall have no liability whatsoever for the participant or his/her personal representatives for injury, illness or death suffered or contracted by the participant arising out of or in the course of his/her participation in the program/course; nor shall The Royal Thai Government, the Government of Japan, JICA and/or APCD have any liability whatsoever towards third parties for compensation for any loss of property, injury, illness or death of such third parties caused by the nominee during the course of his/her participation in the program/course.